

## Guidelines for Authors

### 1. Modern Sri Lanka Studies

The main objective of Modern Sri Lanka Studies, a journal of contemporary work in the fields of Social Sciences, is to publish both theoretical and applied research articles, review articles and book reviews related to Social Sciences and disseminate such knowledge among a wider community. Articles relating to Humanities will also be considered for publication in Modern Sri Lanka Studies provided that they have shown the relevance and applicability to Social Sciences. The journal encourages researchers attached to universities and research institutes in Sri Lanka and abroad to use it as an outlet for their research work. Editorial Board of the journal shall evaluate the general significance of research considering theoretical and practical applications where it is relevant in the selection of articles for publication.

### 2. Ethics:

Articles submitted to the journal should not have been published before in their current or substantially similar form, or be under consideration for publication with another journal. Authors shall obtain permission to reproduce a part of a paper, book and all matter such as maps, diagrams, figures and photographs if they are not their own original productions. Such letters of permission should be submitted to the Co-editors before publication.

### 3. Copyright:

The copyright of articles, review articles and book reviews published in Modern Sri Lanka Studies is reserved for the Modern Sri Lanka Studies. Authors shall obtain the permission, in advance, from the Co-editors to reprint/reproduce whole or a part of the paper published in the journal.

### 4. Review Process:

Each paper is reviewed initially by one of the co-editors for the suitability of publication in Modern Sri Lanka Studies. If judged suitable for publication, paper is sent to two reviewers for double blind peer review. On the recommendations of the reviewers, the Editorial Board of the journal decides whether the paper should be accepted as is, revised or rejected. The Editorial Board has also reserved the right to copy editing papers accepted for publication.

### 5. Submission:

Three copies of article/paper should be sent to Co-editors, Modern Sri Lanka Studies, Faculty of Arts, University of Peradeniya, Peradeniya 20400, Sri Lanka. A softcopy of the paper (MS Word/PDF file) could be sent to one of the co-editors through [ajayawickrama@gmail.com](mailto:ajayawickrama@gmail.com) / [athulae@gmail.com](mailto:athulae@gmail.com).

Authors should provide the following information in a separate sheet. Title (not more than 10 words) and a brief autobiographical note of each author including full name, affiliations, address for all correspondence, telephone and fax numbers, e-mail addresses, and acknowledgement (if any). In the case of multiple authors, one author should be identified as the corresponding author.

The article/paper, which will be sent to reviewers, should include the following: Title (not more than 10 words), Abstract of up to 100 words, Keywords up to 5-6 words, Text, and complete list of References. As a guide, articles should not normally be less than 4000 words not more than 8000 words inclusive of footnotes but excluding references. Review articles and book reviews should be not more than 3000 words. The author(s) should not be identified anywhere in the text.

### 6. Structure of Papers:

*Research Articles*: Introduction, Literature Review, Methodology, Analysis / Discussion, Conclusions and References. *Review Articles*: Introduction and Background, the Body of the Paper, Conclusions and Future Direction and Literature Cited. *Book Reviews*: Introduction, Background Information, Summary, Evaluation, Conclusions and References. However, papers with alternative structures are also accepted.

### 7. General Format

Articles/papers should be submitted in double-spaced, one-side typescript and printed on A4 paper. Microsoft Word is the preferred word processor with font Times New Roman, 12 size, aligned left and unjustified, margins top and bottom 1" and left and right 1.25". Headings and paragraphs should be separated by two carriage returns; There should be only one space between words and only one space after any punctuation; Use standard international units of measurement wherever it applies; Numbers: all numbers under 10 should be spelt out in letters and all numbers of 10 or more should be rendered in digits. If a number is used at the beginning of a sentence, it should be spelt-out in letters; Figures (charts, diagrams, drawings and

photographic images) and Tables should be clear in quality, in black and white, numbered consecutively with Arabic numerals, and provided with the source; Abbreviations: The details of the abbreviation should be given when it appears first; Headings should be numbered using Arabic numerals and subheadings should be separated using bold and italic letters. Notes: should be kept minimum and placed as Footnotes; Reference list must be in Harvard style.

### 8. Reference Style in the Text

References should be indicated by giving the author's name and the year of publication (with page references where necessary) as given below:

**Summarize a book/article:** (one author) Phillips (1999:2) suggests..., (two authors) Harrow and Hatcher (1996: 69-70) find ..., (more than three authors) Morris et al. (2000: 47) state ...;

**Direct quote from a book or a journal article:** (one author), Adair (1988: 51) states that 'the centrepiece ...' / 'The centrepiece ...' (Adair, 1988: 51); (two authors), Harrow and Hatcher (1996: 69-70) insist that 'structure must be ...' / 'Structure must be ...' (Harrow and Hatcher, 1996: 69-70); (more than three authors) Morris et al. (2000: 47) state that 'the debate of ...' / 'The debate of ...' (Morris et al., 2000:47).

**Quoting another author(s):** Eisenberg and Smith (in Bolton, 1986: 85) agree that ...

**Anonymous author/s:** replace the author's surname with the title of the work e.g. ... (*Plants and Animals of Britain*, 1942: 8).

**Newspaper and Magazine articles:** Refer newspaper and magazine articles in the same way you would for other books and journals. If the author is anonymous, use the following method; The *Guardian* reported that ... ('Serving time', 1996: 21).

**Separating references in a similar theme:** use the semicolon to separate the two or more references e.g. (Turabian, 1996: 56; Petelin and Durham, 1992:169).

**Many references from an author in the same year of publication:** if use two or more references of the same author published in the same year, place a lower-case letter after the publication date, with 'a' for the first reference, and 'b' for the second, and so on, e.g. (Adam, 1978a:55, Adam, 1978b:10).

**Referencing from electronic sources:** electronic sources, such as WWW pages, electronic databases and electronic journals, are cited in the text in much the same way as traditional print sources, with the exception of page numbers. If no publication date is available, and this might be the case for WWW pages, then where the date should go, insert (n.d.) which stands for 'no date'. If no author is listed for an electronic source, use the title of the publication in the same way as you would for any other anonymous source.

## 9. Reference List

All references should be listed at the end of the article single-spaced, in alphabetical order first and then in chronological order and in the following form:

**Books:** Surname, initials (year), *title of book*, place of publication, publisher. e.g. Adair, J. (1988), *Effective time management: How to save time and spend it wisely*, London, Pan Books.

**Book chapters:** Surname, initials (year), "chapter title", in editor's surname, initials (Ed.), *title of book*, place of publication: publisher, pages. e.g. Calabrese, F.A. (2005), "The early pathways: theory to practice", in Stankosky, M. (Ed.), *Creating the discipline of knowledge management*, Now York, Elsevier, pp.15-20.

**Journal articles:** surname, initials (year), "title of article", *journal name*, volume and number, pages. e.g. Gomes, O. (2010), "Consumer confidence, endogenous growth and endogenous cycles" *Journal of Economic Studies*, Vol. 37 No 4, pp 377-404.

**Working papers:** surname, initials (year), "title of article", working paper [number if available], institution or organization, place of organization, date. e.g. Moizer, P. (2003), "How published academic research can inform policy decisions: The case of mandatory rotation of audit appointments", Working Paper, Leeds University Business School, University of Leeds, Leeds, 28 March.

**Published conference proceedings:** surname, initials (year of publication), "title of paper", in surname, initials (Ed.), *Title of published proceedings* which may include place and date(s) held, place of publication, publisher, pages. e.g. Jakkilink, R. (2007), "Information and Communication Technologies in Tourism" 2007 Proceedings of International Conference in Ljubljana, Sloveniya 2007, Vienna, Springer-Verlag, pp. 12-32.

**Unpublished conference proceedings:** surname, initials (year), “title of paper” paper presented at name of conference, place of conference, date of conference, available at: URL if freely available on the internet (accessed date). e.g. Aumueller, D. (2005), “Semantic authoring and retrieval with wiki”, a paper presented at the European Semantic Web Conference, Heraklion Crete, 29 May-1 June, available at : <http://dbs.unileipzig.de/file/aumueller05wiksar.pdf> (accessed 20 February 2007).

**Encyclopedia entries with no author or editor:** title of encyclopedia (year), “title of entry” , volume, edition, title of encyclopedia, publisher, place of publication, pages. e.g. Encyclopedia Britannica (1926), “Psychology of culture contact”, Vol 1, 13<sup>th</sup> ed., London and New York, Encyclopedia Britannica, pp. 765-771. [for authored entries, please refer to book chapter guidelines above].

**Newspaper articles (authored):** surname, initials (year), “article title”, newspaper, date, page. e.g. Smith, A. (2008), “Money for old rope”, Daily News, 21 January, pp.1, 3-4. For news paper articles (un-authored): newspaper (year), “article title”, date, page. e.g. Daily News (2010), “Small change”, 20 April, p. 2.

**Electronic sources:** if available online the full URL should be supplied at the end of the reference, as well as the date when the resource was accessed. e.g. Castle, B. (2005), “Introduction to web services for remote portlets”, available at: [www.128.ibm.com/developerworks/library/ws-wsrp](http://www.128.ibm.com/developerworks/library/ws-wsrp) (accessed 12 November 2007).

#### 10. Final Submission:

Once accepted for publication, the authors are required to send the final version of articles/papers in both MS Word and PDF formats as attachments to an e-mail or to be supplied on a CD-ROM. Final submission guidelines will be provided when an article/a review article/a book review is accepted for publication. The manuscript will be considered to be the definitive version of the article. The corresponding author must ensure that it is complete, grammatically correct and free from spelling or typographical errors.